



Neighborhood Improvement Program

NIP SURVEY

Thank you for your interest in the Neighborhood Improvement Program. To determine **initial** eligibility, please complete the following questions. Your completed survey must be returned to the Department of Community and Economic Development.

- 1) Do you presently own your home? _____ Yes _____ No
- 2) Is your home located within the City of Rome? _____ Yes _____ No
- 3) Are all property taxes current? _____ Yes _____ No
- 4) How many individuals reside in your household? _____ (Family Size)
- 5) Total Gross Income for 2008 was \$ _____ (all sources - all adult household members over the age of 18)
Estimated Gross Income for 2009 is \$ _____
- 6) Is your property in the CDBG target area (See attached map)? _____
- 7) Are you related to a city employee? _____

This survey will help our Housing Coordinator determine if you may be eligible to apply for NIP assistance, and to add your name to the NIP waiting list. Once your name is added to the waiting list, it could take up to 3+ years to reach the top of the list, unless you have a health or safety condition at your home.* **If you have been cited by the Code Enforcement Office to remedy an existing violation, this NIP Survey will not exempt you from making those repairs.** Therefore, we suggest that you address these concerns with the Codes Enforcement Office.

- The US Department of Housing & Urban Development (HUD) mandates that 80% of CDBG funding be allocated within the low-to-moderate income Census Tract Area. Therefore, **those residing within the Target Area are given priority over those outside the Target Area.**
- Federal income guidelines determine eligibility for NIP funding. Once an approved survey is received, your name will be added to the waiting list. However, **this does not constitute approval for the NIP.** It is a preliminary determination only. Once we reach your name on the waiting list, we will require a fully completed NIP application, and you must be determined income eligible at that time.
- Property taxes must be **current** to be eligible for the NIP.
- Your property must be located within the City of Rome Corporation Limits.

- If you and/or any family members are employed by the City of Rome, HUD must render a final determination regarding a potential conflict of interest.

*To determine if a health or safety issue exists requiring emergency assistance through the NIP Program, applicants must:

- ❖ Demonstrate a grave emergency to health and safety.
- ❖ Demonstrate that they do not have assets that can address the emergency and have exhausted all other avenues to address the problem.
- ❖ Demonstrate that they cannot acquire a home equity loan from at least two lending institutions and provide denial letters.
- ❖ Acknowledge that once deemed an emergency and addressed, they must sign a promissory note and be placed on the waiting list in order of receipt to complete any additional work on the dwelling.

NAME (Print): _____

SIGNATURE _____

ADDRESS: _____

PHONE: HOME: _____ WORK: _____ CELL: _____

DATE COMPLETED: _____

DATE RECEIVED BY CED DEPT: _____

Attachment: CDBG Target Area Map